

POCAHONTAS COUNTY SCHOOLS  
BOARD OF EDUCATION  
**GBEMS Local School Improvement Council immediately  
followed by Regular Board Meeting  
Tuesday, March 30, 2021  
Beginning at 3:00 PM**

at Green Bank Elementary-Middle School, Green Bank, West Virginia

**IN-PERSON PUBLIC ATTENDANCE WILL BE LIMITED.**

**IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES,  
AND THE OPEN MEETINGS ACT, YOU MAY LISTEN TO THE BOE MEETING BY  
JOINING THE SCHEDULED ZOOM MEETING MARCH 30, 2021 AT 4:30 PM.**

**(the audio link will also be provided on County Website at  
<http://pocahontas-kl2.wvnet.edu/boe/> )**

Audio link: <https://us02web.zoom.us/j/83388375732?pwd=WUNFcmFISTJmVENHTXFGY3A5OUeWdz09>

**Meeting ID: 833 8837 5732      Password: 8x071q**

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Call to Order.

Open with the Pledge of Allegiance.

1. GBEMS Local School Improvement Council presentation followed by a meeting with staff.

- \_\_\_\_\_ 2. Approval of the Minutes from the Board of Education meeting held on February 16, 2021. See attached.

- \_\_\_\_\_ 3. Approval of the Minutes from the Board of Education meeting held on March 09, 2021. See attached.

- \_\_\_\_\_ 4. Approval of the agenda.

5. Delegations, Limited Attendance, (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.

6. Superintendent's Report & Special Recognition
7. Informational Reports/Central Office Updates...
  - a. Alan Gibson, Student Representative
  - b. Dana A. Cutlip, PCS Social Worker

**FINANCIAL**

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8. Approval to authorize payment of vendor listing of claims in the amount of **\$94,532.12**. See attached.

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9. Approval to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$78,682.72**. See attached.

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10. Approval of grant awards. See attached.

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11. Approval of the following employee payroll: See attached.

March 16, 2021 – \$239,042.87

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12. Approval of Extra Duty Pay for the month of March 2021, in the amount of **\$9,343.82**. See attached.

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13. Approval of Budget Adjustments. See attached.

**MISCELLANEOUS**

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14. Approval of revised Pocahontas County Schools' Personnel Acceptable Use Form (Policy 7540.03) See attached.

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15. Approval of the following revised Neola policies with minor adjustments and/or technical changes, see attached.

po0164	Notice of Meetings
po0168	Minutes
po1220	Employment of the Superintendent
po1613	Student Supervision and Welfare
po1617	Weapons
po2261.03	District and School Report Card
po3139.01	Suspension
po3141	Termination
po3213	Student Supervision and Welfare by Professional Staff
po3242	Professional Learning for Educators
po4130	Assignment and Transfer of Service Personnel
po4139.01	Suspension
po4140	Termination for Cause and Resignation
po4213	Student Supervision and Welfare by Service Personnel

po4220	Staff Evaluation
po5530	Substance Abuse Prevention
po5540	The Schools and Community Agencies
po5610	Exclusion from Classroom or School Bus, Suspension and Expulsion of Students
po6114	Cost Principles – Spending Federal Funds
po6325	Procurement – Federal Grants/Funds
po7440.01	Video Surveillance and Electronic Monitoring
po7510	Use of District Facilities
po8120	Volunteers
po8452	Automated External Defibrillators (AED)
po8600.04	Bus Operator Certification
po8800	Religious/Patriotic Ceremonies and Observance

16. Approval of the following revised Neola policies, see attached.

po2120.01	Local School Improvement Council
po2230	Program of Study Early Learning Programs Grades Pre-K-5
po2230.01	Program of Study Middle School Education
po2230.02	Program of Study High School Program (Grades 9-12)
po2260.03	Programs of Study for English Learners
po2270	Religion in the Curriculum
po2414	Drug Prevention and Violence Reduction Education Program
po2430.02	Participation in Extra-Curricular Activities
po2431	Interscholastic Athletics
po4160.02	Physical Examination for School Bus Operators
po5350	Student Suicide
po5611	Discipline- Student Due Process Rights
po9270	Home Instruction

17. Approval of the following new Neola Policies, see attached.

po2230.04	West Virginia Remembers Program
po2230.05	Instruction on the Bible
po3220.05	Teacher and Leader Induction Program

18. Review of Re-Entry Plan (action to be taken, if necessary) with possible recommendations and/or revisions. See attached.

19. Approval of Service and Professional Personnel. See attached.

20. Matters of the Board (including discussion on student achievement, curriculum, and accountability)...

21. Next Board of Education Meeting will be held on Tuesday, April 20, 2021, reconvening of the March 09, 2021 Proposed Levy Rates, beginning at 8:00 AM at the Board of Education Conference Room, Buckeye, WV.

22. ADJOURN

PERSONNEL AGENDA  
March 30, 2021  
Professional and Service Personnel

Pocahontas County Schools:

UNPAID MEDICAL  
LEAVE:

L. BROOKE NOTTINGHAM, as Itinerant Teacher of Special Education (Multi-categorical)/Autism for Pocahontas County Schools (assignment: Green Bank Elementary-Middle School), effective April 06, 2021 (or upon exhaustion of personal leave) for a period of up to 9 weeks, as needed.

REQUESTED  
TRANSFER:

EVAN E. ROSE, as School Bus Operator for Pocahontas County Schools from his current run to run as follows:

Morning Run: Beginning at Pocahontas County High School and traveling to Seebert for the first pick up, coming back to the Seebert Lane Road going onto Rose Road and Puffenbarger Road and then coming back out Seebert Lane to Hillsboro Elementary School and from Hillsboro Elementary School traveling Route 219 North to Old Buckeye Road, back to 219 North, to Marlinton Middle School, transferring students, then traveling back to Route 219 North, to Route 39 to Route 28 and ending at Pocahontas County High School where it will be parked during the school day.

Evening Run: Reverse of morning run.

SNOW ROUTE: The bus will only travel Route 219 and will meet students at the intersection of the above mentioned roads/lanes or at Hillsboro Elementary School. May pick up students that other buses cannot. Afternoon Run: Reverse of morning run.

Effective April 06, 2021 for the remainder of the 2020-2021 school year, at state basic pay, term of employment is 45 days, (in addition to the days already worked). Note: Term of employment shall be 200 days each year thereafter.

RESIGNATION:

DIANE L. ARBOGAST, as Custodian III, Extracurricular, for Pocahontas County Schools, at Hillsboro Elementary School, one day a week (Wednesday), retroactive to March 10, 2021.

EMPLOYMENT:

CALEB J. BARKLEY, as Custodian III, Extracurricular, for Pocahontas County Schools, at Hillsboro Elementary School, effective April 07, 2021, as needed, for only the 2020-2021 instructional school year, at \$14.00 per hour, one day a week (Wednesday), two hours per day, shift being 2:00 pm - 4:00 pm. Note: This is an as needed, extracurricular position and contingent upon continued COVID-19 restrictions. Should all virtual or remote learning be enforced, this position will be delayed until students are present inside the school environment with face-to-face instruction. Paid holidays are not part of this contract, upon acceptance of the resignation of Diane L. Arbogast.

EMPLOYMENT: DEVAN E. SIMMONS, assistant coach, for the Pocahontas County High School Boys' and Girls' Track and Field Teams for the 2020-2021 season, as needed, supplement being \$281.25 per team, total supplement being \$562.50.

EMPLOYMENT: AARON L. PUGH, assistant coach, for the Pocahontas County High School Boys' and Girls' Track and Field Teams for the 2020-2021 season, as needed, supplement being \$281.25 per team, total supplement being \$562.50.

RESIGNATION: MATTHEW BUZZARD, as Assistant Football Coach for Pocahontas High School, retroactive to March 16, 2021.

RESIGNATION: JUSTIN KERR, as 7<sup>th</sup> and 8<sup>th</sup> Grade Head Football Coach for Pocahontas County Schools, retroactive to March 18, 2021.

RESIGNATION: JUSTIN KERR, as Head Softball Coach for Pocahontas County High School, effective the end of the 2020-2021 season.

RESIGNATION: SHAWN M. SMITH, as substitute aide for Pocahontas County Schools, per her request, retroactive to March 08, 2021.

RESIGNATION: SHAWN M. SMITH, as substitute custodian for Pocahontas County Schools, per her request, retroactive to March 08, 2021.

ABOLISHMENT OF POSITION: Custodian III/Truck Driver/Groundsman/General Maintenance/Sanitation Plant Operator/Heating and Air Conditioning Mechanic II (assignment: Central Office), effective March 11, 2021.