

POCAHONTAS COUNTY SCHOOLS  
BOARD OF EDUCATION

**Public Hearing on the 2023-2024 School Calendar at 5:30 PM,  
immediately followed by the regular Board of Education meeting  
at the Board Office Conference Room, Buckeye, West Virginia  
Tuesday, February 14, 2023**

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Call Meeting to Order.

Open with the Pledge of Allegiance.

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1. Approval of the Minutes from the Board of Education meeting held on January 23, 2023. See attached.
  2. Approval of the Minutes from the Board of Education meeting held on January 24, 2023. See attached.
  3. Approval of the agenda.
  4. Delegations (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
  5. Superintendent's Report & Special Recognition
  6. Informational Reports/Central Office Updates...
    - a. Haley Spencer, Student Representative
    - b. ACADEMIC ACHIEVEMENT— Joanna Burt-Kinderman, Math Coach

**FINANCIAL**

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7. Approval of the following Consent Financial Requirements: (see attached)
    - a. Payment of Vendor Listing = **\$77,134.13**
    - b. Payment of Local Government Purchasing Card = **\$25,276.14**
    - c. February 03, 2023 Employee Payroll = **\$262,623.58**
    - d. Bank Reconciliation for the month of December 2022
    - e. Grant Awards
    - f. Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended January 2023
    - g. Budget Adjustments

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8. Approval of the February 7, 2023 revision of Pocahontas County Schools Management Representation Letter—Single Audit as of June 30, 2033, fee remaining \$25,260.00. See attached.
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9. Approval of the Form of Disbursement Request, invoice # 012, \$70,864.04, credit to principal (final), balance and close Energy Performance contract, in connection with a Master Lease-Purchase agreement with Country Roads Leasing, LLC. See attached.

**MISCELLANEOUS**

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10. Approval to accept the resignation of Morgan G. McComb as the Pocahontas County Board of Education representative on the Day Report Committee for the remainder of the 2022-2023 fiscal year, effective February 14, 2023.
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11. Approval to appoint Rebecca L. Campbell as the Pocahontas County Board of Education representative on the Day Report Committee for the remainder of the 2022-2023 fiscal year, upon acceptance of the above resignation.
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12. Approval for Jay Johnston of Johnston Logging Company to volunteer his time and equipment to reclaim the old logging roads and wood lot at Pocahontas County High School in order to make them more accessible for the high school Forestry Program.
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13. Approval of additional School Based Fundraisers for 2022-2023 to be included in the Marlinton Elementary School list: (brochure attached)  
Cookbook Fundraiser
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14. Approval of Parent & Community Volunteers for the 2022-2023 school year. See attached.
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15. Approval of Service and Professional Personnel. See attached.
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16. Matters of the Board (including discussion on student achievement, curriculum, and accountability)...
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17. Next Board of Education Meeting will be held on Tuesday, March 07, 2023, beginning with the second 2023-2024 Calendar Hearing at 5:30 PM, followed by a Regular Board Meeting at the Board of Education Conference Room, Buckeye, WV.
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18. ADJOURN
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PERSONNEL AGENDA  
February 14, 2023  
Professional and Service Personnel

Pocahontas County High School:

UNPAID MEDICAL LEAVE: JOYCE A. MCLAUGHLIN, as Cafeteria Manager at Pocahontas County High School, retroactive to January 04, 2023, (or upon exhaustion of personal leave) for a period of up to 12 weeks, as needed.

Pocahontas County Schools:

EMPLOYMENT: STEPHEN T. SIMMONS, as Assistant Track Coach (girls') supplement being \$562.50 and Assistant Track Coach (boys') supplement being \$562.50 for the 2022-2023 athletic season.

EMPLOYMENT: Of the following as Substitute Teachers for Pocahontas County Schools, at state basic pay, based on degree and experience, for the remainder of the 2022-2023 school year, as needed.

David L. Moore  
Maxine A. Solliday

EMPLOYMENT: Of the following as Substitute Aide for Pocahontas County Schools, at state basic pay, for the remainder of the 2022-2023 school year, as needed.

Sharon A. Owens  
Priscilla L. Shoemaker  
Maxine A. Solliday

\*Official Drawing will be held to determine placement on the Substitute Aide List.

EMPLOYMENT: SHARON A. OWENS, as Substitute Secretary/Accountant for Pocahontas County Schools, at state basic pay, for the remainder of the 2022-2023 school year, as needed.

RESIGNATION: THOMAS J. MADISON, as Substitute School Bus Operator for Pocahontas County Schools, effective January 30, 2023.

RESIGNATION: KATHLEEN HOLZMAN-HENRY, as Substitute Aide for Pocahontas County Schools, effective January 31, 2023.