

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Regular Board Meeting
Tuesday, April 25, 2023
at Board of Education Conference Room, Buckeye, West Virginia

Present: _____

Absent: _____

Call Meeting to Order.

Open with the Pledge of Allegiance.

1. Approval of the Minutes from the Board of Education meeting held on March 28, 2023. See attached.
2. Approval of the Minutes from the Board of Education meetings held on April 18, 2023. See attached.
3. Approval of the agenda.
4. Delegations (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
5. Superintendent's Report & Special Recognition

**Regional
Social Studies Fair Winners:**

Division I

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|-----|---|--------------------------------|--------------------------------------|
| 2nd | Economics: Individual | Aubree Dille | Can Ice Cream Change the World? |
| 2nd | Political Science: Individual | Grayson Barlow | West Virginia State Police |
| 2nd | Psychology: Group | Ava Fields & Natalie Irvine | Phobias |
| 2nd | State and Local Studies: Individual | Wade Goldizen | Is That Smoke? |
| 2nd | U.S. History: Individual | Autumn Hively | Cowgirl in the Helmet: Fallon Taylor |

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| 2nd | U.S. History: Group | Jasper Birchfield & Chase McNeill | 49er Gold Rush |
| 2nd | World History: Individual | Stevee Crace | A Beautiful Loss |
| 3rd | Psychology: Individual | Zach Mason | Should There Be Zoos? |
| 3rd | Sociology | Jackson Tankersley | Quotes from the GOAT |
| 3rd | World History: Group | Jarrell Clifton & Hunter Lundmark | Remember the Forgotten War |

Division II

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| 1st | Economics: Individual | Trey Sattler | Auctioneering |
| 1st | Psychology: Group | Riyan Gladwell & Kenslee Lane | Bipolar Depression |
| 1st | Sociology: Individual | Nadiya Kerr | Madam CJ Walker |
| 2nd | Political Science: Individual | Willa Hardy | The Electoral College |
| 2nd | State & Local Studies: Individual | Keiara Vandevender | WV Bear Hunting |
| 2nd | U.S. History: Individual | Coleton Taylor | Jesse Brown |
| 3rd | Sociology: Group | Julia Brown & Hailey Goldsberry | Lusia Harris |
| Honorable Mention | Psychology: Individual | Sydney Slifer | What Goes on in Teen Brains |

Division III

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| 1st | Sociology: Group | Eden Smith & Ella Markl | Are You Still Watching? |
| 1st | State & Local Studies: Individual | Riley Pollack | Martinsburg Mystery |
| 2nd | Psychology: Group | Jade Arbogast, Jenna Baxter, Harley Brown, and Hailey Fitzgerald | Mass Hysteria or Mass Hexing |
| 2nd | Sociology: Individual | Trenton Brock | Escape the Inescapable |

**State
Social Studies Fair Winners:**

Division II

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| Honorable Mention | Sociology: Individual | Nadiya Kerr | Madam CJ Walker |
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Division III

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| 3rd | Sociology: Group | Eden Smith & Ella Markl | Are You Still Watching? |
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**Battle of the Books
County Winners**

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| 1st | 3rd and 4th Grade Division | Brysen Cox, Wade Goldizen, Jonathan Burgess, Jaxon Cassell, Victor Dean and Shelldon Maitlan |
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| 1st | 5th and 6th Grade Division | Brantley Cox, Karis Lowe, Bailey Goodwin, and Jarrell Clifton |
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| 1st | 7th and 8th Grade Division | Eli Beezley |
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- 6. Informational Reports/Central Office Updates...
 - a. Haley Spencer, Student Representative
 - b. ACADEMIC ACHIEVEMENT— Lynne Bostic and Devan Gum, Grow Your Own/Virtual Instruction Update

FINANCIAL

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- 7. Approval of the following Consent Financial Requirements: (see attached)
 - a. Payment of Vendor Listing = **\$153,114.85**
 - b. Payment of Local Government Purchasing Card = **\$184,783.45**
 - c. April 04, 2023 Employee Payroll = **\$271,686.11**
April 18, 2023 Employee Payroll = **\$276,948.35**
 - d. Bank Reconciliation for the month of March 2023
 - e. Grant Awards
 - f. Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended March 2023
 - g. Budget Adjustments

MISCELLANEOUS

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8. Approval of Retainer Agreement for Legal Service between Dinsmore & Shohl, LLP and Pocahontas County Board of Education, for legal services and fees set as \$3,500.00 per month for \$42,000.00 total, effective for the 2023-2024 school year.
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9. Approval of the 2023-2024 Pocahontas County Schools Board of Education Meeting Schedule. See attached.
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10. Approval of Superintendent's evaluation for the 2022-2023 school year.
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11. Approval of the Superintendent's goals for the 2023-2024 school year.
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12. Approval to create countywide Dress Code Policy for students of Pocahontas County Schools and a countywide Dress Code Policy for the staff of Pocahontas County Schools.
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13. Approval of Service and Professional Personnel. See attached.
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14. Matters of the Board (including discussion on student achievement, curriculum, and accountability)...
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15. Next Board of Education Meeting will be held on Tuesday, May 16, 2023, beginning at 6:00 PM at the Board of Education Conference Room, Buckeye, WV
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16. ADJOURN
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PERSONNEL AGENDA
April 25, 2023
Professional and Service Personnel

Green Bank Elementary-Middle School:

REQUESTED TRANSFER MELISSA K. JORDAN, as Principal of Green Bank Elementary-Middle School, at state minimum salary based on degree and experience in accordance with Pocahontas County Administrative Salary Schedule, effective the 2023-2024 school year, term of employment is 240 days.

REQUESTED TRANSFER CHLOE L. SCHAFFNER, as Assistant Principal of Green Bank Elementary-Middle School, at state minimum salary based on degree and experience in accordance with Pocahontas County Administrative Salary Schedule, effective the 2023-2024 school year, term of employment is 215 days.

Hillsboro Elementary School:

REDUCTION IN FORCE: AMANDA R. BUZZARD, as Teacher of Multi-Subjects (half-time) at Hillsboro Elementary School, due to lack of funding, effective at the end of the 2022-2023 school year.

ABOLISHMENT OF POSITION: Teacher of Multi-Subjects (half-time) at Hillsboro Elementary School, effective at the end of the 2022-2023 school year.

CREATION OF POSITION: Teacher of Multi-Subjects at Hillsboro Elementary School, at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days.

Marlinton Elementary School:

EMPLOYMENT: CHARLES J. WEBER, JR., as Teacher of Special Education (Multi-categorical)/Autism at Marlinton Elementary School, at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days.

Pocahontas County High School:

REDUCTION IN FORCE: LAUREL B. DILLEY, as Teacher of Mathematics (half-time) at Pocahontas County High School, due to lack of funding, effective at the end of the 2022-2023 school year.

ABOLISHMENT OF POSITION: Teacher of Mathematics (half-time) at Pocahontas County High School, effective at the end of the 2022-2023 school year.

CREATION OF POSITION: Teacher of Science, Technology, Engineering, or Mathematics (STEM) with CTE certification at Pocahontas County High School, at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days. Successful applicant must be willing to obtain CTE certification within one year.

Pocahontas County Schools:

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| CONSENT TO CHANGE: | STEPHANIE M BURNS, as Teacher of English/Language Arts at Marlinton Middle School (50%) & English/Language Arts Coach for Pocahontas County Schools (50%) (assignment: Marlinton Middle School) to English/Language Arts Coach for Pocahontas County Schools effective the 2023-2024 school year. Term of employment shall remain at 200 days. |
| ABOLISHMENT OF POSITION: | Teacher of English/Language Arts at Marlinton Middle School (50%) & English/Language Arts Coach for Pocahontas County Schools (50%), effective at the end of the 2022-2023 school year. |
| CONSENT TO CHANGE: | JULIA A. SHIFLET, as Director of Child Nutrition and Food Service, Attendance and Homeless Liaison to Director of Child Nutrition and Food Service, Attendance and Homeless Liaison/ Coordinator of Technology for Pocahontas County Schools, effective the 2023-2024 school year. Term of employment shall remain at 261 days. |
| REDUCTION IN FORCE: | SALLY J. LOGAN, as Itinerant Teacher of CTE/Career Exploration for Pocahontas County Schools, due to lack of funding, effective at the end of the 2022-2023 school year. |
| REDUCTION IN FORCE: | WENDY KIRK PICARELLA, Itinerant Teacher of Art for Pocahontas County Schools, due to lack of funding, effective at the end of the 2022-2023 school year. |
| ABOLISHMENT OF POSITION: | Itinerant Teacher of CTE/Career Exploration for Pocahontas County Schools, assignment being Marlinton Middle School/Green Bank Elementary-Middle School, effective at the end of the 2022-2023 school year. |
| ABOLISHMENT OF POSITION: | Itinerant Teacher of Art for Pocahontas County Schools, assignment Marlinton Middle School/Green Bank Elementary-Middle School, effective at the end of the 2022-2023 school year. |
| CREATION OF POSITION: | Teacher of Art and CTE/Career Exploration for Pocahontas County Schools, assignment being Green Bank Elementary-Middle School at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days. |
| CREATION OF POSITION: | Teacher of Art and CTE/Career Exploration for Pocahontas County Schools, assignment being Marlinton Middle School at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days. |
| REDUCTION IN FORCE: | HALEY G. CUMMINS, as Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Marlinton Middle School), due to lack of funding, effective at the end of the 2022-2023 school year. |

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| ABOLISHMENT OF POSITION: | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Marlinton Middle School), effective at the end of the 2022-2023 school year. |
| CREATION OF POSITION: | Special Education Classroom Aide/Bus Aide for Pocahontas County Schools, assignment: Pocahontas County High School, at state basic pay, effective the 2023-2024 school year, shift being 7:30 am - 3:30 pm, Monday – Friday, term of employment is 200 days. |
| EMPLOYMENT: | CRISTINA O. YOUNG, as Substitute Teacher for Pocahontas County Schools, at state basic pay, based on degree and experience, for the remainder of the 2022-2023 school year, as needed. |
| EMPLOYMENT: | DEBORAH L. MILLER, as Substitute Aide for Pocahontas County Schools, at state basic pay, for the remainder of the 2022-2023 school year, as needed. |

EMPLOYMENT - PROBATIONARY CONTRACT - SERVICE - 2023-2024

| <u>EMPLOYEE</u> | <u>TERM OF EMPLOYMENT</u> | <u>ASSIGNMENT</u> |
|------------------------|----------------------------------|--|
| AMES, STEPHANIE A | 200 days | Cafeteria Manager for Marlinton Elementary School |
| BELL, JANESEA K. | 200 days | Cafeteria Manager for Hillsboro Elementary School |
| BROCE, KATIE L. | 200 days | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Pocahontas County High School) |
| ELLIS, TABATHA J. | 200 days | Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools |
| IRVINE, CHRISTOPHER L. | 261 days | General Maintenance/Truck Driver/ Groundsman/ Sanitation Plant Operator/ Heating and Air Conditioning Mechanic II for Pocahontas County Schools (assignment: Central Office) |
| IRVINE, LORETTA L. | 220 days | Custodian III at Marlinton Middle School |

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| JOHNSON, TOMMA J | 200 days | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Green Bank Elementary-Middle School) |
| JORDAN, KIMBERLY I. | 215 days | Secretary II/Accountant II at Marlinton Middle School |
| JUDY, JOSEPH M | 200 days | School Bus Operator for Pocahontas County Schools |
| KEATLEY, TRAVIS J. | 261 days | Mechanic for Pocahontas County Schools (assignment: Pocahontas County Bus Garage) |
| MULLENAX, FORREST L. | 200 days | School Bus Operator for Pocahontas County Schools |
| ROSE, JOSEPH P. | 220 days | Custodian III at Pocahontas County High School |
| SHARP, ARTHUR J. | 261 days | Custodian IV/Sanitation Plant Operator at Pocahontas County High School |
| SHARP, MICHAEL D. | 220 days | Custodian III (half time) at Hillsboro Elementary School/Custodian III/Truck Driver/Groundsman (half time) for Pocahontas County Schools, assignment: Central Office |

EMPLOYMENT - CONTINUING CONTRACT - SERVICE - 2023-20224

| <u>EMPLOYEE</u> | <u>TERM OF EMPLOYMENT</u> | <u>ASSIGNMENT</u> |
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| BEVERAGE, KIMBERLY A | 200 days | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Marlinton Elementary School) |
| CHESTNUT, DOTTIE L. | 200 days | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Green Bank Elementary-Middle School) |
| LANDIS, CYNTHIA J. | 200 days | Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Marlinton Elementary School) |

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| OXIER, JESSICA M. | 200 days | Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools |
| RIDER TAMMY S. | 200 days | Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools |

EMPLOYMENT - PROBATIONARY CONTRACT - PROFESSIONAL - 2023-2024

| <u>EMPLOYEE</u> | <u>TERM OF EMPLOYMENT</u> | <u>ASSIGNMENT</u> |
|------------------------|----------------------------------|--|
| BAER, KRISTIN A. | 200 days | Teacher of Multi-Subjects at Green Bank Elementary-Middle School |
| BELL, ELEANOR L. | 200 days | Teacher of Science at Green Bank Elementary-Middle School |
| DILLEY, JUSTIN M. | 200 days | Teacher of Science at Pocahontas County High School |
| FRIEL, ANDREW M. | 240 days | Teacher of Agricultural Education at Pocahontas County High School |
| HAMONS, KRISTI A. | 210 days | Technology Systems Specialist for Pocahontas County Schools |
| HUDDLE, DARLA J. | 200 days | Teacher of Preschool/Preschool Special Needs at Green Bank Elementary-Middle School |
| HUGHES, CHARLIE M. | 200 days | Teacher of Mathematics at Marlinton Middle School |
| JORDAN, MELISSA K. | 240 days | Principal at Green Bank Elementary-Middle School |
| KELLEY, KAYLEA N. | 200 days | Teacher of Multi-Subjects at Green Bank Elementary-Middle School |
| LEWIS, KRYSTAL D. | 200 days | Itinerant Teacher of Special Education (Multi-categorical/Autism) for Pocahontas County Schools, (assignment: Marlinton Middle School) |
| MEEHAN JR., WILLIAM F. | 200 days | Teacher of English/Language Arts at Pocahontas County High School |

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| MURPHY, MICHELLE R. | 200 days | Teacher of Multi-Subjects at Marlinton Elementary School |
| ROBERTSON, AMY R. | 261 days | Director of Secondary Education/CTE |
| SCHAFFNER, CHLOE L. | 215 days | Assistant Principal at Green Bank Elementary-Middle School |
| SOLAK, CYNTHIA L. | 200 days | Teacher of Science/Biology at Pocahontas County High School |
| WALKER, MELISSA S. | 200 days | Teacher of Multi-Subjects at Marlinton Elementary School |

EMPLOYMENT - CONTINUING CONTRACT - PROFESSIONAL - 2023-2024

| <u>EMPLOYEE</u> | <u>TERM OF EMPLOYMENT</u> | <u>ASSIGNMENT</u> |
|------------------------|----------------------------------|--|
| CAMPBELL, CHRISTINE J. | 220 days | Assistant Principal/Assistant Career and Technical Education Director at Pocahontas County High School |
| CUTLIP, DANA A. | 200 days | Itinerant School Social Worker for Pocahontas County Schools (assignment: Hillsboro Elementary School) |
| HIMELRICK, TESSA M. | 200 days | Itinerant Teacher of Special Education (Multi-categorical/Autism) for Pocahontas County Schools, (assignment: Green Bank Elementary-Middle School) |
| MURPHY, ERIN K. | 200 days | Teacher of English/Language Arts at Marlinton Middle School |
| PAUL, D. JONATHAN | 200 days | Site Coordinator of the "Community In Schools" Program at Green Bank Elementary-Middle School |
| WILFONG, LOIS A. | 200 days | Site Coordinator of the "Community In Schools" Program at PCHS/MMS |
| WORKMAN, ANITA G. | 200 days | Teacher of Social Studies at Pocahontas County High School |