

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Regular Board Meeting
Tuesday, May 16, 2023
beginning at 6:00 PM
at Board of Education Conference Room, Buckeye, West Virginia

Present: _____

Absent: _____

Call Meeting to Order.

Open with the Pledge of Allegiance.

- _____
- _____
1. Approval of the Minutes from the Board of Education meeting held on April 25, 2023. See attached.
 2. Approval of the agenda.
 3. Delegations (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
 4. Superintendent's Report & Special Recognition
 5. Informational Reports/Central Office Updates...
 - a. Haley Spencer, Student Representative
 - b. ACADEMIC ACHIEVEMENT— Joanna Burt-Kinderman, Math Coach

FINANCIAL

- _____
- _____
6. Approval of the following Consent Financial Requirements: (see attached)
 - a. Payment of Vendor Listing = **\$78,032.95**
 - b. Payment of Local Government Purchasing Card = **\$274,043.15**
 - c. May 02, 2023 Employee Payroll = **\$266,643.02**
 - d. Extra Duty Pay for the month of April 2023 = **\$20,081.46**
 - e. Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended April 2023
 - f. Budget Adjustments

- _____ 7. Approval of the Pocahontas County Schools 2023-2024 Budget, including the Food Service Budget and Step VII Budget. See handout

- _____ 8. Approval for Director of Finance/Treasurer to make budget adjustments prior to Board approval effective June 07, 2023 through June 30, 2023.

- _____ 9. Approval for Director of Finance/Treasurer to pay invoices prior to Board approval effective June 07, 2023 through July 18, 2023 for the 2022-2023 school year.

MISCELLANEOUS

- _____ 10. Approval of Memorandum of Understanding (MOU) between and among West Virginia Schools of Diversion and Transition (WV SDT) Programs, Pocahontas County Schools (PCS), and West Virginia Bureau of Juvenile Services (BJS), making clear the roles and responsibilities of all parties in delivery of services to PCS students placed in the Pocahontas County Youth Reporting Center (YRC) for the 2023-2024 school year. See attached.

- _____ 11. Approval to remain in conjunction with the Country Roads Cooperative in a roll-over bid with Gordon Food Service/HPS, per terms of the 2021-2022 bid agreement, including the annual membership fee for the 2023-2024 school year. See attached.

- _____ 12. Approval of the three week out-of-season athletic practice dates for the 2023-2024 season from June 12, 2023 – June 30, 2023.

- _____ 13. Approval of Service and Professional Personnel. See attached.

- _____ 14. Matters of the Board (including discussion on student achievement, curriculum, and accountability)...
- _____ 15. Next Board of Education Meeting will be held on Tuesday, June 06, 2023, beginning at 6:00 PM at the Board of Education Conference Room, Buckeye, WV
- _____ 16. ADJOURN

PERSONNEL AGENDA
May 16, 2023
Professional and Service Personnel

Green Bank Elementary-Middle School:

REQUESTED
TRANSFER

KAREN R. MURPHY, from Teacher of Multi-Subjects at Green Bank Elementary-Middle School (5th grade) to Teacher of Multi-Subjects at Green Bank Elementary-Middle School (4th grade), at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall remain 200 days.

RESCIND CONSENT
TO CHANGE:

KRISTIN A. BAER, as Teacher of Multi-Subjects (1st grade) at Green Bank Elementary-Middle School to Teacher of Multi-Subjects (2nd grade) at Green Bank Elementary-Middle School, effective for the 2023-2024 school year. Term of employment shall remain at 200 days.

CONSENT TO
CHANGE:

KRISTIN A. BAER, as Teacher of Multi-Subjects (1st grade) at Green Bank Elementary-Middle School to Teacher of Early Education at Green Bank Elementary-Middle School, effective for the 2023-2024 school year. Term of employment shall remain at 200 days.

Hillsboro Elementary School:

EMPLOYMENT
(from Preferred
Recall List):

AMANDA R. BUZZARD, as Teacher of Multi-Subjects at Hillsboro Elementary School, at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days.

Marlinton Elementary School:

EMPLOYMENT:

DIANE L. ARBOGAST, as Secretary II/Accountant II at Marlinton Elementary School, at state basic salary, effective for the 2023-2024 school year, shift being 7:30 am – 3:30 pm (Monday – Friday). Term of employment shall be 215 days.

Pocahontas County Schools:

APPOINTMENT:

SHERRY L. RADCLIFF, as Treasurer for Pocahontas County Schools, bonded requirement by the State of West Virginia, as per Code §18-9-6, effective for the 2023-2024 fiscal year.

REQUESTED
TRANSFER:

P. DUANE GIBSON, from Teacher of Carpentry at Pocahontas County High School to Director of Maintenance, Transportation, and Safe Schools for Pocahontas County Schools, at state minimum salary in accordance with Pocahontas County Administrative Salary Schedule, commensurate with experience and educational level, effective for the 2023-2024 school year, term of employment is 261 days.

EMPLOYMENT
(from Preferred
Recall List):

WENDY KIRK PICARELLA, as Teacher of Art and CTE/Career Exploration for Pocahontas County Schools, assignment being Marlinton Middle School at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days.

EMPLOYMENT
(from Preferred
Recall List):

SALLY J. LOGAN, as Teacher of Art and CTE/Career Exploration for Pocahontas County Schools, assignment being Green Bank Elementary-Middle School at state minimum salary based on degree and experience plus equity, effective the 2023-2024 school year. Term of employment shall be 200 days.

EMPLOYMENT
(from Preferred
Recall List):

HALEY G. CUMMINS, as Special Education Classroom Aide/Bus Aide for Pocahontas County Schools, assignment: Pocahontas County High School, at state basic pay, effective the 2023-2024 school year, shift being 7:30 am - 3:30 pm, Monday – Friday, term of employment is 200 days.

EMPLOYMENT:

CAMMY J. KESTERSON, as Summer School Program Coordinator for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, plus an additional 5 days for preparatory work/SOLE closure, as needed. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract.

EMPLOYMENT:

Of the following as K-5 Academic Interventionists for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, shift being 8:00 AM – 2:00 PM. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract.

Penny S. Beam
Vada L. Boback

EMPLOYMENT:

LORA S. MILLER, as Cafeteria Manager, for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, plus one additional day for meal preparation, shift being 7:30 AM – 1:30 PM. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract.

EMPLOYMENT:

TINA M. TRACY, as Special Education Classroom Aide/Bus Aide, for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, shift being 8:00 AM – 2:00 PM. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract.

EMPLOYMENT:

TOMMA J. JOHNSON, as Custodian III, for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, shift being 8:00 AM

– 2:00 PM. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract.

EMPLOYMENT: Of the following as School Nurse for the 2023 Summer Opportunities for Learning and Engagement (SOLE), assignment: Pocahontas County High School, at daily rate of pay, effective for the 4-week program, June 5, 2023 through June 29, 2023, shift being 8:00 AM – 2:00 PM. Wages are contingent upon adequate staffing and student enrollment. Paid holidays are not part of this contract. This will be a shared position as SOLE requires only one nurse per day:

Jessica M. Oxier
Tammy S. Rider

RESIGNATION: Shannon G. Arbogast, as Head Soccer Coach (boys') for Pocahontas County High School, retroactive to April 25, 2023.

RESIGNATION: Fred H. Barlow, as Substitute School Bus Operator, retroactive April 27, 2023.

RESIGNATION: Jamie D. Hill, as Substitute Teacher for Pocahontas County Schools, retroactive to April 28, 2023.

RESIGNATION: Jamie D. Hill, as Substitute Aide for Pocahontas County Schools, retroactive to April 28, 2023.

CREATION OF POSITION: Professional Accountant for Pocahontas County Schools, at state minimum salary based plus \$4,000 yearly supplement, effective the 2023-2024 school year. Term of employment shall be 261 days.

PERMISSION: For the superintendent to post and fill positions prior to Board approval, effective May 17, 2023 through October 23, 2023.