

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Regular Board Meeting
Tuesday, August 8, 2023
beginning at 6:00 PM
at Board of Education Conference Room, Buckeye, West Virginia

Present: _____

Absent: _____

Call Meeting to Order.

Open with the Pledge of Allegiance.

- _____ 1. Approval of the Minutes from the Board of Education meeting held on
_____ July 18, 2023. See attached.
2. Approval of the agenda.
3. Delegations (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
4. Superintendent's Report & Special Recognition
5. Informational Reports/Central Office Updates...
I. ACADEMIC ACHIEVEMENT— Stephanie Burns, Early Literacy Summer Programs
- FINANCIAL**
- _____ 6. Approval of the following Consent Financial Requirements: (see
_____ attached)
Schedule of checks to be written:
a. Payment of Vendor Listing = **\$49,719.04**
b. Payment of Local Government Purchasing Card = **\$123,849.00**
c. July 19, 2023 Employee Payroll = **\$250,417.95**
August 03, 2023 Employee Payroll = **\$248,701.72**
d. Extra Duty Pay for the month of July2023 = **\$13,616.27**
e. Bank Reconciliation for the month of June 2023
f. Grant Awards
- _____ 7. Approval of School Support Organizations for Fundraisers and School
_____ Based Fundraisers for 2023-2024. See attached.

_____ 8. Approval to allow parents an opportunity to purchase insurance
_____ through School Device Coverage (SDC) a division of U-PIC Insurance
Services to cover the Surface GO 2 or Surface GO 3 devices at \$34.00
per year, effective for the 2023-2024 school year.
See attached.

MISCELLANEOUS

_____ 9. Approval of Memorandum of Understanding (MOU) between
_____ Pocahontas County Board of Education and Community Care of West
Virginia, Inc., to provide healthcare services in the School Based
Health Care Center facilities at Green Bank Elementary-Middle
School, Marlinton Elementary School, Marlinton Middle School, and
Pocahontas County High School for the 2023-2024 school year. See
attached.

_____ 10. Approval of the Memorandum of Understanding (MOU) between
_____ West Virginia Department of Education Office of Child Nutrition and
Pocahontas County Schools, effective for the 2023-2024 school year.
See attached.

_____ 11. Approval of the WVDE National School Lunch Program (NSLP)-
_____ Snack Agreement Addendum with Pocahontas County Schools for the
2023-2024 school year. See attached.

_____ 12. Approval of Memorandum of Understanding (MOU) between
_____ Pocahontas County Schools and West Virginia's Family Nutrition
Program to provide nutrition and physical activity programs for low-
income families and/or children for the 2023-2024 school year. See
attached.

_____ 13. Approval to accept the bid from United Dairy, for purchasing dairy
_____ products for the schools, per the terms of the contract for the 2023-
2024 school year. See attached.

_____ 14. Approval to accept the bid from Tri-County Wholesale Produce, for
_____ purchasing produce products for the schools, per the terms of the
contract for the 2023-2024 school year. See attached.

_____ 15. Approval to accept the bid from Flowers Bakery Co. Of Jamestown,
_____ LLC., for purchasing bakery products for the schools, per the terms
of the contract for the 2023-2024 school year. See attached.

_____ 16. Approval of Contract between Pocahontas County Schools and Diana
_____ Smith, Certified School Psychologist, effective for the 2023-2024
school year, per the terms of the contract. See attached.

- _____
- _____
17. Approval of the Contract between Pocahontas County Board of Education and Melanie Mason, Physical Therapy, effective August 16, 2023 through December 31, 2024, per the terms of the contract. See attached
- _____
- _____
18. Approval of the Contract between Pocahontas County Board of Education and Leslie Goodall, Occupational Therapy, effective August 16, 2023 through June 30, 2024, per the terms of the contract. See attached
- _____
- _____
19. Approval of Memorandum of Understanding between Pocahontas County Board of Education and North Central West Virginia Community Action Association, Inc. – Head Start Program, (NCWVCAA HS), retroactive to July 1, 2023 through June 30, 2024. See attached.
- _____
- _____
20. Approval of the Memorandum of Understanding between Southern Educational Services Cooperative (SESC) and Pocahontas County Schools for bus operator/examining services retroactive to July 1, 2023 through June 30, 2024, trainers being: Donald McNeel, Charles McQuain, and Jimmie Ryder, Jr. See attached.
- _____
- _____
21. Approval to enter into an independent contract with Jeff Wayne as Water Operator at Green Bank Elementary-Middle School at \$50.00 per hour, one hour per week, or as needed, retroactive to July 01, 2023 until June 30, 2024.
- _____
- _____
22. Approval of contract between Pocahontas County Board of Education and Diamond J. Heating and Cooling, LLC. to provide HVAC repair services to school buildings, as needed, at \$65.00 per hour, up to \$5,000, retroactive to July 01, 2023 until June 30, 2024. See attached.
- _____
- _____
23. Approval of Dr. Sue E. Hollandsworth to continue as the Pocahontas County Board of Education representative on the Southern Educational Services Cooperative (SESC) Committee for the 2023-2024 fiscal year.
- _____
- _____
24. Approval of Mr. H. Samuel Gibson to continue as the Pocahontas County Board of Education representative on the West Virginia Extension Office Committee for the 2023-2024 fiscal year.
- _____
- _____
25. Approval of Ms. Rebecca Campbell to continue as the Pocahontas County Board of Education representative on the Day Report Committee for the 2023- 2024 fiscal year.
- _____
- _____
26. Approval of the following AP courses offered at Pocahontas County High School for the 2023-2024 school year:

AP Calculus

AP Computer Science Applications

AP Computer Science Principles
AP Language and Composition
AP Physics
AP Spanish

- _____ 27. Approval of the following Dual Credit courses offered at Pocahontas
_____ County High School for the 2023-2024 school year:

College Algebra
College Statistics
College English 101
College English 201
Introduction to Surveying
College Communications
College Psychology
College Micro Economics
College Sociology
Anatomy
Computer Applications 1 & 2
Digital Imaging
Desktop Publishing

- _____ 28. Approval of the following the 2023-2024 sports gender classifications,
_____ per West Virginia Department of Education:

<u>Boys' Sports</u>	<u>Girls' Sports</u>	<u>Co-Ed Sports</u>
Baseball	Softball	Band
Basketball	Basketball	Cheerleading
Soccer	Soccer	Football
Track and Field	Track and Field	Golf

- _____ 29. Approval of Service and Professional Personnel. See attached.

30. Matters of the Board (including discussion on student achievement, curriculum, and accountability).

31. Next Board of Education Meeting will be held on Tuesday, August 29, 2023, beginning at 5:00 PM, discussing Strategic Plans with the principals, at the Board of Education Conference Room, Buckeye, WV

- _____ 32. ADJOURN

PERSONNEL AGENDA
August 08, 2023
Professional and Service Personnel

Hillsboro Elementary School:

UNPAID MEDICAL
LEAVE:

AMANDA BUZZARD, as teacher of Multi-Subjects at Hillsboro Elementary School, effective August 10, 2023 (or upon exhaustion of personal leave) for a period of up to 12 weeks, as needed.

EMPLOYMENT:

_____, as Cafeteria Manager at Hillsboro Elementary School, at state minimum service personnel salary, effective for the 2023-2024 school year, shift being 6:00 – 2:00 pm (Monday – Friday). Term of employment is 200 days, pending certification.

EMPLOYMENT:

_____, as Special Education Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Hillsboro Elementary School), at state minimum service personnel salary, effective for the 2023-2024 school year, shift being 8:15 am – 4:15 pm (Monday – Friday). Term of employment is 200 days pending certification.

Marlinton Middle School

REQUESTED
TRANSFER:

CHARLIE M. HUGHES, as Teacher of Mathematics at Marlinton Middle School to Teacher of English/Language Arts at Marlinton Middle School, at state minimum salary based on degree and experience plus equity, effective for the 2023-2024 school year. Term of employment remains 200 days.

ABOLISHMENT OF
POSITION:

Teacher of Mathematics at Marlinton Middle School, effective August 10, 2023.

Pocahontas County High School:

EMPLOYMENT:

_____, as Teacher of Carpentry at Pocahontas County High School, at state minimum salary based on degree and experience plus equity, effective for the 2023-2024 school year. Term of employment is 200 days, pending certification.

ABOLISHMENT OF
POSITION:

Librarian / Media Specialist at Pocahontas County High School, effective for the 2023-2024 school year.

ABOLISHMENT OF
POSITION:

Teacher of Alternative Education at Pocahontas County High School, effective for the 2023-2024 school year.

CREATION OF
POSITION:

Teacher of Alternative Education / Virtual Program at Pocahontas County High School, at state minimum salary base on degree and experience plus equity, effective the 2023-2024 school year. Term of employment is 200 days.

Pocahontas County Schools:

REQUESTED
TRANSFER:

OLLIE C. BARKLEY, as Executive Secretary/Accountant III to Executive Secretary/Coordinator of Personnel, (assignment: Central Office) at state minimum service personnel salary, retroactive to July 19, 2023 for the 2023-2024 school year, shift being 7:30 am – 3:30 pm, term of employment is 248 days. Term of employment shall be 261 days each year thereafter.

ABOLISHMENT OF POSITION:	Executive Secretary/Accountant III for Pocahontas County Schools (assignment: Central Office) effective August 10, 2023.
CREATION OF POSITION:	Itinerant Teacher of Gifted Program for Pocahontas County Schools, extra-curricular, at \$25.00 per hour based on gifted hour requirements, anticipated no more than 8 hours per week, subject to change based on needs, effective for the 2023-2024 school year.
REQUESTED TRANSFER:	<p>CORY L. REXRODE, as School Bus Operator for Pocahontas County Schools from his current run to run as follows:</p> <p style="padding-left: 40px;"><u>Morning Run</u>: Beginning at the Pendleton County line on Route 250/28, then south to Thornwood – run may require driver to then travel on Route 250, 6 miles to the Mallow residence – then to Bartow, back to Arbovale (Old Arbovale Road) and on to Green Bank Elementary-Middle School. <u>Afternoon Run</u>: Reverse of Morning Run <u>Snow Route--Morning Run</u>: From Bartow, travel south on 92/250, stop at Hermitage and pick up students from Rt. 28 and Thornwood. Resume normal route and may pick up students that other buses cannot. <u>Afternoon Run</u>: Reverse of Morning Run. (Silas Sattler's old run)</p> <p>at state minimum service personnel salary, effective for the 2023-2024 school year, term of employment remains 200 days.</p>
REQUESTED TRANSFER:	<p>JOSEPH M. JUDY, as School Bus Operator for Pocahontas County Schools from his current run to run as follows:</p> <p style="padding-left: 40px;"><u>Morning Run</u>: Start at Green Bank to Cass, From Cass on through upper Back Mountain Road. Then to Rt. 92/250 at West end of Durbin. From Durbin thru Frank to Bartow to GBEMS. <u>Afternoon Run</u>: Reverse of Morning Run <u>Snow Route--Morning Run</u>: From GBEMS to Bartow, Frank & Durbin on Rt. 92. From west end of Durbin to Frank, Bartow on Rt. 92/250 from Bartow back to GBEMS on Rt. 92. May pick up students that other buses cannot. <u>Afternoon Run</u>: Reverse of Morning Run (Corey Rexrode's old run)</p> <p>at state minimum service personnel salary, effective for the 2023-2024 school year, term of employment remains 200 days.</p>
ANNUAL CLASSIFICATION:	<p>Of the following as Supervisory Aides effective for the 2023-2024 school year: (In alphabetical order)</p> <ul style="list-style-type: none"> Arbogast, Amber R. Armstrong, Susan M. Armstrong, Tonja S. Beverage, Kimberly Broce, Katie Chestnut, Dottie Cover, Sarah Cummins, Haley Davis, Rebecca A. Ellis, Tabatha Hickman, Carrie L. Hill, Renee Jack, Karrie B. Johnson, Tomma

Landis, Cynthia
McCoy, TaBeatha
Oxier, Jessica
Pennington, Carolyn
Rider, Tammy
Simmons, Heather D.
Smith, Felicia L.
Tracy, Tina M

EMPLOYMENT: Of the following as Substitute Aide for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Hickman, Sommer
Hefner, Elizabeth
Peteete, Rebecca
Beverage, Whitney
Brewster, Dawn
Haymond, Billie
Shoemaker, Priscilla
Miller, Deborah
Solliday, Maxine
Owens, Sharon

EMPLOYMENT: Of the following as Substitute Cook for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Corbin, Laurie
McCarty, Sandra
Beverage, Holly
Haymond, Billie
Miller, Pippi
Evans, Rebecca

EMPLOYMENT: Of the following as Substitute Custodian for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Irvine, Roger D.
Wade, Timothy
Rich, Greg
Beverage, Holly
Haymond, Billie

EMPLOYMENT: Of the following as Substitute School Bus Operator for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Shinaberry, Daryl
Ervine, Shawn
Thompson, Kevin
McNeel, Donald
Varner, Kenneth "Buster"
Ryder, Jr., Jimmie
Murphy, Michael

Walker, Jamie (Emergency Use Only)

Taylor, Justin (Emergency Use Only)
Chaney, James (Emergency Use Only)

EMPLOYMENT: Of the following as Substitute Secretary/Accountant for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Keffer, Staci Jo
Estep, Joann V.
Ray, Susan
Rhea, Teresa
Rich, Lisa
Haymond, Billie
Owens, Sharon
Miller, Deborah

EMPLOYMENT: Of the following as Substitute Maintenance for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Irvine, Roger D.
Wade, Timothy
Rich, Greg
Ervine, Shawn

EMPLOYMENT: Of the following as Substitute Mechanic for Pocahontas County Schools, at state basic service personnel salary, for the 2023-2024 school year, as needed. (In order of seniority.)

Walker Jamie (Emergency Use Only)

EMPLOYMENT: Of the following as Substitute Teachers for Pocahontas County Schools, at state basic professional salary, based on degree and experience, for the 2023-2024 school year, as needed:

Ahern, Daniel
Arbogast, Susan M.
Arbogast, Shannon G.
Beezley, Kenneth E.
Berry IV, P. Erwin
Blackshire, Kay
Boothe, Thomas W.
Brewster, Dawn G.
Dunn, Staci Jo Keffer
Dennison, Lisa M.
Heineman, Patricia A.
Holcomb, David T.
Irvine, Deborah A.
Irvine, Kathy M.
Jonese, Jan R.
Kane, Judith A.
Martin, Summer R.
McLaughlin, Emily K.
Miller, Jay V.
Moore Jr., David L.
Murphy, Karen R.
Nottingham, Alyssa

Ray, Susan
 Rhea, Teresa
 Rittenhouse, Lucy M.
 Rittenhouse, Shannon L.
 Rose-Taylor, Nicole
 Shamblin, Dottie
 Shaw, Virginia
 Sheets, Elaine
 Sheets, Robert A.
 Sherman, Sharla
 Simmons, Stephen T.
 Smith, Shenda
 Solliday, Maxine A.
 Streisel, Susan K.
 Taylor, Jessica N.
 Taylor, June A.
 Valach, Tracey L.
 Wayne, Alesia
 Wilfong, Michelle D.
 Workman, Katherine
 Young, Christina O.

Emergency Use Only:
 Barkley-Bircher, Shannon
 Hamilton, Sarah E.
 Hamons, Kristi A.

Athletics:

- RESIGNATION: STEPHEN T. SIMMONS, as Assistant Basketball Coach (boys') at Pocahontas County High School effective for the 2023-2024 season.
- RESIGNATION: DEREK TAYLOR, as Assistant Basketball Coach (boys') at Green Bank Elementary/Middle School, retroactive to July 14, 2023.
- RESIGNATION: CHASITY TAYLOR, as Assistant Basketball Coach (boys') at Green Bank Elementary-Middle School, retroactive to July 14, 2023.
- RESIGNATION: KENDRA TAYLOR, as volunteer coach for 4th and 5th grade basketball at Green Bank Elementary-Middle School, retroactive to July 27, 2023.
- EMPLOYMENT: Of the following coaches at Pocahontas County High School, effective for the 2023-2024 season, at the supplement indicated. NOTE: All positions are contingent upon proper certification and/or licensure and sufficient number of players to make a team.

<u>Employee:</u>	<u>Position:</u>	<u>Supplement:</u>
Kathy Mason	Athletic Director	\$5,000
Bradley Carpenter	Head Football Coach	\$3,000
pending	Assistant Football Coach	\$750
---	Assistant Football Coach	\$750
---	Assistant Football Coach	\$750
Nevin Lucabaugh	Volunteer Football Coach	volunteer
Douglas Lantz	Athletic Trainer	\$3,750

Kyle Graae	7 th and 8 th Grade Football Coach	\$1,125
---	7 th & 8 th Grade Asst. Football Coach	\$750
Shannon Arbogast	Head Soccer Coach (girls')	\$2,250
Justin Dille	Head Soccer Coach (boys')	\$2,250
J. Michael Kane, III	Head Basketball Coach (girls')	\$2,475
----	Assistant Basketball Coach (girls')	\$750
pending	Volunteer Asst. Basketball Coach (girls')	volunteer
Scott Garber	Head Basketball Coach (boys')	\$2,475
---	Assistant Basketball Coach (boys')	\$750
Kathy Mason	Head Softball Coach	\$1,125
	Volunteer Softball Coach	volunteer
Shonda Carr	Head Baseball Coach	\$1,125
William Meehan	Volunteer Baseball Coach	volunteer
pending	Volunteer Baseball Coach	volunteer
pending	Head Track Coach (girls')	\$562.50
Stephen Simmons	Assistant Track Coach (girls')	\$562.50
Aaron Pugh	Assistant Track Coach (girls')	volunteer
Devan Gum	Assistant Track Coach (girls')	volunteer
pending	Head Track Coach (boys')	\$562.50
Stephen Simmons	Assistant Track Coach (boys')	\$562.50
Aaron Pugh	Assistant Track Coach (boys')	volunteer
Devan Gum	Assistant Track Coach (boys')	volunteer
Darlene Arbogast	Head Cheerleading Coach	\$1,500
Devan Gum	Assistant Cheerleading Coach	volunteer
David Moore, Jr.	Head Golf Coach	volunteer
E. Douglas Friel	Assistant Golf Coach	volunteer
---	GBS Athletic Director	\$750
Nebraska Scotchie	MMS Athletic Director	\$750
Shannon Arbogast	MMS Head Basketball Coach (girls')	\$1,125
Nevin Lucabaugh	MMS Assistant Basketball Coach (girls')	volunteer
Kenneth Beezley	MMS Head Basketball Coach (boys')	\$1,125
---	MMS Assistant Basketball Coach (boys')	volunteer
	GBS Head Basketball Coach (girls')	\$1,125
	GBS Head Basketball Coach (boys')	\$1,125

GBS Assistant Basketball Coach (boys') volunteer

Rick McLaughlin GBEMS Band Director \$750

Scott Kelley Athletic & Extracurricular Driver of Activity Run (Northern) at a supplement based on daily rate of pay for actual days worked prior to the school calendar, plus \$60 per day, based on 180 days of operation for days that activity runs are required.

Charles McQuain, III Athletic & Extracurricular Driver of Activity Run (Southern) at a supplement based on daily rate of pay for actual days worked prior to the school calendar, plus \$60 per day, based on 180 days of operation for days that activity runs are required.

Scott Kelley Enrichment Run- Daily rate of pay for actual days worked prior to the school calendar plus \$60 per day based on 180 days of operation for days that activity runs are required.