

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Special Board Meeting
Tuesday, September 2, 2025
Board Meeting beginning at 6:00 PM
AMENDED

In the Board Conference Room Board in Buckeye, West Virginia

The mission of the Pocahontas County School System is to provide an appropriate educational program and learning environment which will effectively meet the educational needs of its students and citizens.

Link for online broadcast: https://bit.ly/PCS_BOE_Live



Present: _____

Absent: _____

1. Call Meeting to Order.
2. Open with the Pledge of Allegiance.
3. Delegations (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
4. Recognitions
None
5. School Improvement Updates
 - A. Updates Special Education, Professional Development and Deadlines to Address Monitoring
 - B. Updates on Pocahontas County High School: State of Emergency Progress

6. **Consent Agenda Items**

A. Approval of the minutes from July 29, 2025, Special Meeting.

B. Approval of the agenda

C. Payment of Bills – Subject to additions, deletions, or Other changes prior to the board meeting.

a. Payment of Vendor Listing = **\$101,181.81**

b. Payment of Local Government Purchasing Card = **\$14,196.79**

c. August 5, 2025, Employee Payroll = **\$255,835.68**

d. Extra Duty Pay August 2025 = **\$25,349.97**

e. Grant Awards

f. Budget Adjustments

D. Budget Transfers and Supplements – Subject to Additions, deletions, or other changes prior to the Board meeting.

7. Personnel Matters: See attached file.

8. **Superintendent Updates**

A. Quarterly Meetings with Faculty Senate Presidents to build Culture, Climate and Communication with Schools

B. October Calendar

9. **Old Business**

A. Discussion, Review and Possible Action on Policy 5136 Personal Electronic Devices

B. Discussion, Review and Possible Action on Policy 7540.04 Staff AUP Policy

C. Update on PK-3rd Grade Parent Drop-Off and Pick-Up Procedure – minimum age added

D. Discussion, review and approval of JROTC Application

E. Approval of amendment to SBA to include painting of the Gymnasium

F. Discussion and approval of amendment to Stephanie Burns Mutual Agreement

10. **New Business**

A. Marlinton Mayor Sam Felton downtown trail update and BOE property request

B. Permission to post Special Education Compliance Assist through SESC to be paid for from Special Education Funds

C. Permission to post Special Education Consultant Services through SESC to be paid for from Special Education Funds

D. Permission to post a Countywide Counselor and Supervisor of Comprehensive Counseling service

E. Permission to post an extra-duty contract for Supervisor of Counseling Services Countywide

E. Discussion and possible action on Letter of Intent Energy Systems Group/Pocahontas County Schools

F. Discussion and action to convert \$1 coaching position for Marlinton Middle School football to a paid Assistant Coach position – \$1,100.00

G. Approval of attached fundraisers

H. Discussion and decision on work session to establish board goals and superintendent's goals for the 25-26 SY.

11. Board Member Remarks

12. Adjournment – Next meeting September 16, 2025

PERSONNEL AGENDA
September 2, 2025
Professional and Service Personnel

Professional Recommendations:

- a.) Resignation: Peggy Owens from the 5th grade position at Marlinton Elementary School effective August 1, 2025.
- b.) Approval of Mutual Agreement for Melissa Hill

Removed due to change in enrollment Teachers of Multi-Subjects(4th grade)– Green Bank Elementary/Middle **Position: 39857 Green Bank Elementary/Middle School**

Dr. Rhonda Combs - Director of Personnel, Technology and Student Services, Central Office **Posting: 46678 Central Office** Pending successful background check – New Position/Realignment

~~_____~~ Director of Special Education, Preschool and Student Support Position: ~~**Posting: 46679 Central Office**~~
Cassandra Griffith Teacher of 5th grade – Marlinton Elementary School **Position: 47698 Location: Marlinton Elementary School from Dean of Students Pocahontas County High School**

Resignation: Melissa Robinson

Employment: Emma Dean Teacher of Multi-Subjects Marlinton Middle School **Position: 43074 Marlinton Middle School**

~~_____~~ Teachers of Multi-Subjects(4th grade)– Green Bank Elementary/Middle **Position: 48282 Green Bank Elementary/Middle School**

~~_____~~ Teacher of Special Education– Green Bank Elementary/Middle **Position: 43412 Green Bank Elementary/Middle School**

~~_____~~ Teacher of Science– Green Bank/Elementary Middle School **Position: 48568 Green Bank Elementary/Middle School**

~~_____~~ Teacher of Social Studies– Pocahontas County High School **Position: 45483 Pocahontas County High School**

~~_____~~ SPED Teacher– Pocahontas County High School **Position: 45851 Pocahontas County High School**

~~_____~~ SPED Teacher's– Pocahontas County High School **Position: 48563 Pocahontas County High School**

~~Teacher of Special Education/ Elementary Multi-Subjects~~ **Position: 41399 Hillsboro Elementary School**
~~d.) Teacher of English/Language Arts~~
~~Pocahontas County High School~~ **Position: 50566 Pocahontas County High School.**

Positions: Professional 9

Service Recommendations:

- a.) Employment: Caleb Barkley as extra summer custodian effective August 7, 2025 – August 27, 2025, assignment by the Maintenance Director.
- b.) Requested Transfer: Lori Wayne
- c.) Employment Makayla Malcom: Secretary II/Accountant II Green Bank Elementary/Middle School **Posting: 46680 Green Bank Elementary/Middle School** Effective for the 2025-2026 school year.
- i.) Employment -Jennifer Yoakum Special Education/Classroom/Bus Aide Pocahontas County High School **Posting: 48277 Pocahontas County High School** Effective for the 2025-2026 school year.
- j.) Cassandra Smith Accounts Payable – Central Office **Posting -46687 Central Office** Effective for the 2025-2026 school year.

Total Service: All positions are filled at present

Extra-Curricular Recommendations:

- k.) Employment of Logan Wimer as Assistant Football coach for middle school football.
- l.) Employment of Owen Vogalsong as a \$I Assistant Soccer Coach for the 2025-2026 athletic season.

Other Recommendations: (subject to additions and deletions prior to the board meeting)

Of the following as Substitute Teachers for Pocahontas County Schools, at state basic professional salary, based on degree and experience, for the 2025-2026 school year, as needed:

Shannon Arbogast
Dawn Brewster
Jeanette Rittenhouse

Tessa Gum, for unpaid Medical Leave at Green Bank Elementary/ Middle School, with amended start date effective September 11, 2025, for a period of up to 12 weeks.